
Appendix A

WORK PROCESS SCHEDULE

AND

RELATED INSTRUCTION OUTLINE

DEVELOPED FOR

The University of West Alabama

APPROVED BY THE
ALABAMA OFFICE OF APPRENTICESHIP
ALABAMA DEPARTMENT OF COMMERCE

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Date: 10/11/2023

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Appendix A

WORK PROCESS SCHEDULE Secondary Teacher, Except Special and Career/Technical Education

O*NET-SOC CODE: 25-2031.00

RAPIDS CODE: 3024CB

National Occupation State Occupation

This schedule is attached to and a part of these Standards for the above identified occupation.

1. APPRENTICESHIP APPROACH

Time-based Competency-based Hybrid

2. TERM OF APPRENTICESHIP

The term of the apprenticeship is 96 competencies, supplemented by not less than 1000 total hours of related instruction.

3. RATIO OF APPRENTICES TO JOURNEYWORKERS

The apprentice to journeyworker ratio is: 1 apprentice(s) to 1 journeyworker(s).

4. APPRENTICE WAGE SCHEDULE

Apprentices shall be paid a progressively increasing schedule of wages as specified in each Employer Acceptance Agreement (Appendix D). At a minimum, each employer is required to increase the apprentice's wage at the intervals outlined below.

The entry wage must not be less than the minimum wage prescribed by the Fair Labor Standards Act, where applicable, unless a higher wage is required by other applicable Federal law, State law, or respective regulations.

Base Wage Progression		
PERIOD	RATE	PROGRESSION
Year 1	65% of entry-level teacher salary as defined by the state minimum salary schedule for classroom teachers	<ul style="list-style-type: none">• Demonstrate fundamentals in all competencies <u>and</u>• Must have successfully completed the coursework prescribed by their institution through the end of the spring semester, thus remaining on track for graduation.

Year 2	85% of standard entry-level teacher salary as defined by the state minimum salary schedule for classroom teachers	<ul style="list-style-type: none"> • Demonstrate proficiency in all competencies <u>and</u> • Complete all required related technical instruction, <u>and</u> • obtain an Alabama Professional Educator Certificate to move to completion rate
Completion Wage	100% of state minimum salary schedule for classroom teachers	

5. PROBATIONARY PERIOD

Every applicant selected for apprenticeship will serve a probationary period of 6 months.

6. SELECTION PROCEDURES

SECTION I – MINIMUM QUALIFICATIONS

Applicants will meet the following minimum qualifications to be eligible for the pool of applicants:

A. Age

Applicants must not be less than 18 years of age and provide appropriate verification of age respecting Alabama state laws.

B. Education

Applicants must meet the following educational requirements and be able to provide an official transcript(s) for any post-high school education.

- Sufficient, transferable, and acceptable college credit hours placing the applicant within two academic years of completing a bachelor’s degree in an approved teacher preparation program
- AND**
- Confirmed eligibility to be enrolled in an approved teacher preparation program at a participating institution

C. Physical

Applicants will be physically capable of performing the essential functions of the apprenticeship program, with or without a reasonable accommodation, and without posing a direct threat to the health and safety of the individual or others.

D. Other

- Completion of background clearance through the Alabama State Department of Education
- Citizenship verification
- Evidence of a valid Social Security number

SECTION II – SELECTION PROCEDURES

The sponsor has adopted the following selection procedures, consistent with the requirements set forth in 29 CFR § 30.10(b):

- A. Applications will be accepted as specified by the sponsor.
- B. Every applicant will be required to complete an application that will be made available by the sponsor.
- C. Completed applications will be checked for minimum qualifications. Applicants deficient in one or more qualifications or requirements or making false statements on their applications will be disqualified and no further processing of such application will be taken.
- D. In addition to the apprenticeship application, applicants must complete an application to an approved teacher education program at a participating institution and be granted admission into the training program.
- E. Applicants who meet the minimum qualifications, submit the required documents [LIST REQUIRED DOCUMENTS], and have been granted admission into the teacher preparation program will be entered into the pool of eligible applicants.
- F. Applicants will have the opportunity to review the standards, the sponsor's written rules and policies, and the apprenticeship agreement during the application process and prior to joining the program.
- G. Employers with signed Employer Acceptance Agreements will have access to the pool of eligible applicants, including the documentation outlined above. Employers

may conduct interviews and internal human resources procedures prior to an offer of employment. Employers will inform the sponsor of those who have accepted employment as an apprentice.

SECTION III – DIRECT ENTRY

The sponsor who invokes a direct entry provision may do so without regard to the existing selection procedure or minimum qualifications used for entry into the apprenticeship program. Direct entry shall be done without regard to race, color, religion, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information, or an individual with a disability or a person 40 years old or older. The methods for direct entry are as follows:

- A. An individual who is a current employee of an employer with an Employer Acceptance Agreement may be granted direct entry into the apprenticeship program.
 - The related technical instruction provider will evaluate the employee's post-secondary transcript to grant appropriate credit from prior coursework.
 - The employer will evaluate the employee's skills to grant appropriate credit for on-the-job learning.
 - The sponsor will evaluate the employee's application for satisfaction of the minimum qualifications.

Applicants for direct entry meeting the minimum qualifications may be selected for apprenticeship by a participating employer without a requirement to be placed in the pool of eligible applicants.

WORK PROCESS COMPETENCIES

Secondary Teacher, Except Special and Career/Technical Education

O*NET-SOC CODE: 25-2031.00

RAPIDS CODE: 3024CB

Work Process Guidelines:

- During the apprenticeship, the apprentice shall receive work experience and job-related education in all phases of the occupation, including safe work practices, necessary to develop the skill and proficiency of a skilled professional.
- The program sponsor must ensure apprentices are rotated throughout the various work processes to ensure a well-rounded professional upon completion of the apprenticeship and identify what methodology will be used to track progression of experience on-the-job.
- Such on-the-job learning shall be carried on under the direction and guidance of a qualified professional.

Field Training – Mentor has provided training and demonstration of task to the apprentice.

Demonstrates Fundamentals – Apprentice can perform the competency with some coaching.

Proficient in Task – Apprentice independently performs the competency properly and consistently.

Competencies: Apprentice will be able to...	Date		
	Field Training	Demonstrates Fundamentals	Proficient in Task
JOB FUNCTION 1: Employability			
1. Adapt to new, different, and changing requirements with flexibility			
2. Adhere to the Alabama Educator Code of Ethics			
3. Build and maintain positive relationships with parents			
4. Collaborate with guidance counselors regarding students' career paths			
5. Communicate progress and concerns with tact and professionalism to parents and, as appropriate, other faculty, staff, and/or administrators			
6. Confer with staff members outside of content area (media, guidance, etc.) to plan and schedule lessons following approved curricula			
7. Demonstrate commitment, positive attitude, and responsiveness to feedback regarding self-			

	development and improvement of knowledge and skills			
8.	Demonstrate active listening and effective communication in meetings and professional settings			
9.	Demonstrate proficient oral and written communication skills and comprehension of work-related documents			
10.	Discuss academic difficulties or behavioral problems with students as they arise			
11.	Display professionalism in all settings and interactions.			
12.	Display strong work ethic			
13.	Enforce all administration policies and rules governing student code of conduct			
14.	Enforce safety and security standards for students, staff, and visitors			
15.	Enter, transcribe, record, store, or maintain information in written or electronic/digital format			
16.	Maintain accurate, complete, and timely documentation of student records as required by relevant law, regulation, or district policy			
17.	Maintain professional boundaries with students			
18.	Perform administrative duties, such as assisting with monitoring students in common areas, bus loading and unloading, and schoolwide activities			
19.	Plan, prioritize, and accomplish work assignments efficiently and effectively.			
20.	Select, store, order, issue, and inventory classroom equipment, materials, and supplies			
21.	Support school culture by participating in committees, school leadership teams, and student support initiatives as needed			
22.	Use multiple technology platforms (appropriate tools or technology for the task) to plan, maintain records, and communicate			
23.	Utilize interpersonal skills to work effectively with others from diverse backgrounds			
Job Function 2: Culture and Climate				
24.	Shows connectedness to learners, interpersonal bonding			

25.	Expresses concern for learners' well-being			
26.	Demonstrates personal interest in learners			
27.	Demonstrates openness and approachability			
28.	Makes culturally responsive eye contact with learners			
29.	Uses words that resonate with or do not exclude learners			
30.	Accepts and supports learners to take risks voicing their opinions and asking questions			
31.	Promotes interactions that are highly supportive, friendly, and learner-centered			
32.	Asks questions that encourage learners to voice their opinions			
33.	Demonstrates a positive attitude toward the content/activity/task			
34.	Shows genuine interest in the content/activity/task			
35.	Exhibits energy that appeals to learners			
Job Function 3: Learning Dimension				
36.	Captures learners' attention to set the stage for learning			
37.	Thoroughly explains why the content or activity is important to the learners			
38.	Uses simple and direct language to provide instructions about the activity/task			
39.	Encourages learners to question each other through discussions and debate			
40.	Provides opportunities for learners use application skills to complete activities/tasks			
41.	Provides opportunities for learners to express themselves individually and collectively in a variety of ways			
42.	Describes the purpose of the lesson—why this is important to every learner's life			
43.	Makes it personal to the learners (e.g., through culture, gender, age, geography)			
44.	Incorporates a real-world aspect into the lesson			
45.	Keeps close proximity to learners			
46.	Formatively assesses learners throughout the lesson			
47.	Encourages learner self-assessment			

48.	Elicits learner questioning to determine level of understanding			
49.	Changes instructional arrangement (e.g., peer partner, groups, individual) for activities/tasks			
50.	Uses different ways to engage with use of materials (e.g., graphic organizers, visuals, text)			
51.	Changes instructional tasks (e.g., reduces number of items, modifies assignment, gives learner options)			
52.	Uses many forms of feedback			
53.	Provides learners with individualized feedback			
54.	Gives feedback that is specific to the current lesson/activity			
55.	Learners are involved in the feedback process			
Job Function 4: Essentials				
56.	Has deep understanding of their subject matter			
57.	Speaks clearly and with appropriate tone, tempo, and volume			
58.	Demonstrates new skill/concept (acquisition), applies thinking skills (application), integrates individual thinking skills (assimilation)			
59.	Uses active listening skills to understand and respond to learners			
60.	Conveys confidence in learners			
61.	Provides high levels of support through varied teaching and modes of presentation			
62.	Provides feedback to learners on personal goals and time frames			
63.	Chooses resources and materials with intentionality that enhance learning activities aligned to learning objectives and instruction			
64.	Secures a variety of resources from within and outside of the classroom that increase learner learning and engagement			
65.	Makes resources easily accessible and available to engage learners			
66.	Employs active learning strategies			
67.	Uses a variety of assessment strategies			
68.	Applies group instructional strategies to be inclusive of all learners			
69.	Ensures smooth transitions between activities/tasks			

70.	Executes efficient procedures; maintains control of classroom environment; ensures learners stay on task			
71.	Ensures group projects are organized			
72.	Dedicates/protects blocks of time to instruction with minimal interruptions			
Job Function 5: Agency				
73.	Ensures learners are working the problems, not the teacher			
74.	Facilitates inquiry-based activities/tasks			
75.	Guides learners to take charge of their learning and engagement			
76.	Allows learners to contribute to the design of lessons, projects, and/or activities			
77.	Gives learners the ability to attend to activities with the role of decision-making			
78.	Helps learners make sense of instructional concepts and create their own understandings			
79.	Provides opportunities for reflection or goal setting			
80.	Facilitates a progress-tracking process so learners know their areas of strengths or challenges			
81.	Identifies problems and generates solutions with the learner			
82.	Allows sufficient time for problem-solving			
83.	Provides encouragement when learners struggle			
84.	Gives learners guidance to be successful or to keep going			
85.	Applies strengths-based learning: active mentoring to learners, learner-led decision-making beyond academics			
86.	Acknowledges learners' personal potential			
87.	Uses and encourages positive self-talk			
88.	Promotes harmony and positivity toward learners			
89.	Shows empathy through dialogue with learners			
90.	Redirects learners if negative interactions occur			
91.	Proposes questions when engaged with groups			
92.	Upholds the role of facilitator rather than interferes with engaged groups			

93.	Suggests and promotes peer assistance			
94.	Uses discretion to address learners			
95.	Demonstrates maturity and consideration for others			
96.	Speaks respectfully to learners at all times, including when redirecting			

RELATED TECHNICAL INSTRUCTION OUTLINES

Secondary Teacher, Except Special and Career/Technical Education

O*NET-SOC CODE: 25-2031.00

RAPIDS CODE: 3024CB

Related Instruction Guidelines:

- The course listings outline the related instruction that supplements the on-the-job learning. It is through the combination of both the on-the-job learning and the related instruction that the apprentice can reach the skilled level of the occupation.
- Each apprentice's attendance and progress in related education must be tracked and appropriate records maintained.
- Time devoted to the job-related education shall not be considered as part of the on-the-job learning.
- Failure on the part of the apprentice to fulfill their obligation as to the related education and/or attendance, or their failure to maintain passing grades therein, shall constitute adequate cause for cancellation of their Apprenticeship Agreement.

Related Instruction Delivery Methods:

- **(CBA) Competency-Based Assessment-** Instruction will occur primarily in an on-the-job setting and will be documented and evaluated using portfolios, teaching artifacts, and other processes defined by the institution.
- **(VAS) Virtual Asynchronous-** Instruction is delivered as online distance-learning without expectation of a common meeting time or requirement for live interaction.
- **(VS) Virtual Synchronous-** Instruction is delivered as online distance-learning with a designated meeting time and may include a requirement for live participation.
- **(FF) Face to Face-** Instruction is delivered in person with a designated meeting location and time.
- **(HY) Hybrid-** Instruction is delivered in a combination of formats with 51% being face to face and the remainder in any other virtual format.
- **(FE) Field Experience-** An opportunity to apply knowledge gained in the classroom with supervised practice in the field. Field experience may be a corequisite component with instruction delivered in any other method.
- **(CE) Clinical Experience-** An on-the-job learning activity in which a student gains supervised work experience related to the field of study.

University of West Alabama: General Science

Hours Instruction Provided: During Work Hours During Non-Work Hours Both

Instruction Method: (AS) Asynchronous, (FF) Face to Face, (VS) Virtual Synchronous, (OE) On-site at Employer, Competency-Based Education (CBE)

RTI Provider Name: University of West Alabama

Contact Name: Dr. Jan G. Miller

Contact Phone Number: 205-652-3445

Contact Email: jmiller@uwa.edu

Contact Address: UWA, Station #8, Livingston, AL 35470

Terms: UWA offers 6 online terms/starts per year. Every semester has a Term 1 and a Term 2.

YEAR 1 – Junior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
SUMMER SEMESTER – YEAR 1 (8 hours)					
	APPROVED ELECTIVE AT 300/400 LEVEL	Term 1	AS	4	60
	APPROVED ELECTIVE AT 300/400 LEVEL	Term 2	AS	4	60
FALL SEMESTER – YEAR 1 (14 hours)					
ED 300	Introduction to Teaching & Learning	Term 1	AS/CBE	3	45
BY 231	Human A & P I	Term 1	AS	4	60
ED 303	P-12 Classroom Management	Term 2	AS/CBE	3	45
BY 232	Human A & P II	Term 2	AS	4	60
SPRING SEMESTER – YEAR 1 (14 hours)					
ED 333	Reading Methods Secondary	Term 1	AS	3	45
BY 340	Microbiology	Term 1	AS	4	60
ED 385	Methods of Teaching Science	Term 2	AS	3	45
CH 321	Analytical Chemistry	Term 2	AS	4	60
SUMMER SEMESTER – YEAR 1 (14 hours)					
ES 100	Introduction to Geology	Term 1	AS	4	60
BY 490	Evolutionary Theory	Term 1	AS	3	45
EN 100	Introduction to Environmental Science	Term 2	AS	4	60
SE 400	Introduction to Special Education	Term 2	AS	3	45
			TOTAL	50	750
				Credit Hours	Seat Hours

YEAR 2 – Senior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 2 (13 hours)					
ED 400	Measurement & Assessment	Term 1	AS	3	45
PH 201	College Physics I	Term 1	AS	4	60
ED 405	Technology & Education	Term 2	AS	3	45
PH 202	College Physics II	Term 2	AS	3	45
SPRING SEMESTER – YEAR 2 (16 hours)					
BY 380	Genetics	Term 1	AS	4	60
ED 409	Internship (Apprenticeship)	Full Semester	AS/OE	12	180
			TOTAL	29	435
				Credit Hours	Seat Hours

University of West Alabama: Biology

Hours Instruction Provided: During Work Hours During Non-Work Hours Both

Instruction Method: (AS) Asynchronous, (FF) Face to Face, (VS) Virtual Synchronous, (OE) On-site at Employer, Competency-Based Education (CBE)

RTI Provider Name: University of West Alabama

Contact Name: Dr. Jan G. Miller

Contact Phone Number: 205-652-3445

Contact Email: jmiller@uwa.edu

Contact Address: UWA, Station #8, Livingston, AL 35470

Terms: UWA offers 6 online terms/starts per year. Every semester has a Term 1 and a Term 2.

YEAR 1 – Junior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
SUMMER SEMESTER – YEAR 1 (8 Hours)					
	APPROVED ELECTIVE AT 300/400 LEVEL	Term 1	AS	4	60
	APPROVED ELECTIVE AT 300/400 LEVEL	Term 2	AS	4	60
FALL SEMESTER – YEAR 1 (14 Hours)					
ED 300	Introduction to Teaching & Learning	Term 1	AS/CBE	3	45
CH 112	General Chemistry II	Term 1	AS	4	60
ED 303	P-12 Classroom Management	Term 2	AS/CBE	3	45
CH 241	Organic Chemistry I	Term 2	AS	4	60
SPRING SEMESTER – YEAR 1 (18 Hours)					
ED 333	Reading Methods Secondary	Term 1	AS	3	45
CH 242	Organic Chemistry II	Term 1	AS	4	60
ED 385	Methods of Teaching Science	Term 2	AS	3	45
BY 222	General Zoology	Term 2	AS	4	60
BY 212	General Botany	Term 2	AS	4	60
SUMMER SEMESTER – YEAR 1 (16 Hours)					
BY 308	Seminar in Biology	Term 1	AS	1	15
	APPROVED ELECTIVE AT 300/400 LEVEL	Term 1	AS	4	60
BY 340	Microbiology	Term 1	AS	4	60
BY 380	Genetics	Term 2	AS	4	60
SE 400	Introduction to Special Education	Term 2	AS	3	45
			Total	56	840
			Credit Hours		Seat Hours

YEAR 2 – Senior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 2 (14 Hours)					
ED 400	Measurement & Assessment	Term 1	AS	3	45
	APPROVED ELECTIVE AT 300/400 LEVEL	Term 1	AS	4	60
ED 405	Education & Technology	Term 2	AS	3	45
	APPROVED ELECTIVE AT 300/400 LEVEL	Term 2	AS	4	60
SPRING SEMESTER – YEAR 2 (16 Hours)					
ED 409	Internship (Apprenticeship)	Full Semester	AS/OE	12	180
	APPROVED ELECTIVE AT 300/400 LEVEL	Term 2	AS	4	60
			TOTAL	30	450
			Credit Hours		Seat Hours

University of West Alabama: Mathematics

Hours Instruction Provided: During Work Hours During Non-Work Hours Both

Instruction Method: (AS) Asynchronous, (FF) Face to Face, (VS) Virtual Synchronous, (OE) On-site at Employer, Competency-Based Education (CBE)

RTI Provider Name: University of West Alabama

Contact Name: Dr. Jan G. Miller

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Terms: UWA offers 6 online terms/starts per year. Every semester has a Term 1 and a Term 2.

YEAR 1 – Junior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 1 (12 Hours)					
ED 300	Introduction to Teaching & Learning	Term 1	AS/CBE	3	45
MH 213	Linear Algebra	Term 1	AS	3	45
ED 303	P-12 Classroom Management	Term 2	AS/CBE	3	45
MH 223	Multivariable Calculus	Term 2	AS	3	45
SPRING SEMESTER – YEAR 1 (12 Hours)					
ED 333	Reading Methods Secondary	Term 1	AS	3	45
MH 224	Applied Differential Equations	Term 1	AS	3	45
ED 383	Methods of Teaching Mathematics	Term 2	AS	3	45
MH 300	Introduction to Advanced Math	Term 2	AS	3	45
SUMMER SEMESTER – YEAR 1 (14 Hours)					
MH 308	Math Seminar	Term 1	AS	1	15
MH 311	Modern Abstract Algebra	Term 1	AS	3	45
MH 332	College Geometry	Term 1	AS	3	45
SE 400	Introduction to Special Education	Term 2	AS	3	45
MH 341	Probability & Statistics	Term 2	AS	4	60
			TOTAL	38 Credit Hours	570 Seat Hours

YEAR 2 – Senior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 2 (14 Hours)					
ED 400	Measurement & Assessment	Term 1	AS	3	45
MH 388	Teaching High School Mathematics	Term 1	AS	1	15
MH 480	Technology for Mathematics Teachers	Term 1	AS	4	60
ED 405	Education & Technology	Term 2	AS	3	45
MH 422	Real Analysis	Term 2	AS	3	45
SPRING SEMESTER – YEAR 2 (13 Hours)					
ED 409	Internship (Apprenticeship)	Full Semester	VS/OE	12	180
MH 389	Tutorial Practicum	Term 1	AS	1	15
			TOTAL	27 Credit Hours	405 Seat Hours

University of West Alabama: History

Hours Instruction Provided: During Work Hours During Non-Work Hours Both

Instruction Method: (AS) Asynchronous, (FF) Face to Face, (VS) Virtual Synchronous, (OE) On-site at Employer, Competency-Based Education (CBE)

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Terms: UWA offers 6 online terms/starts per year. Every semester has a Term 1 and a Term 2.

YEAR 1 – Junior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 1 (12 Hours)					
ED 300	Introduction to Teaching & Learning	Term 1	AS/CBE	3	45
HY 300	Historical Methodologies & Practices	Term 1	AS	3	45
ED 303	P-12 Classroom Management	Term 2	AS/CBE	3	45
HY 420	History of Alabama	Term 2	AS	3	45
SPRING SEMESTER – YEAR 1 (12 Hours)					
ED 333	Reading Methods Secondary	Term 1	AS	3	45
HY 451	History of Japan	Term 1	AS	3	45
ED 383	Methods of Teaching Mathematics	Term 2	AS	3	45
HY 452	History of China	Term 2	AS	3	45
SUMMER SEMESTER – YEAR 1 (15 Hours)					
HY 400	Seminar in Historical Studies	Term 1	AS	3	45
	European History Approved Elective	Term 1	AS	3	45
	Military History Approved Elective	Term 1	AS	3	45
SE 400	Introduction to Special Education	Term 2	AS	3	45
	Latin American History Approved Elective	Term 2	AS	3	45
			TOTAL	39 Credit Hours	585 Seat Hours

YEAR 2 – Senior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 2 (12 Hours)					
ED 400	Measurement & Assessment	Term 1	AS	3	45
	U.S. History Approved Elective	Term 1	AS	3	45
ED 405	Education & Technology	Term 2	AS	3	45
	Approved Elective 300/400 level	Term 2	AS	3	45
SPRING SEMESTER – YEAR 2 (18 Hours)					
ED 409	Internship (Apprenticeship)	Full Semester	VS/OE	12	180
	Approved Elective 300/400 level	Term 1	AS	3	45
	Approved Elective 300/400 level	Term 2	AS	3	45
			TOTAL	30 Credit Hours	450 Seat Hours

University of West Alabama: General Social Studies

Hours Instruction Provided: During Work Hours During Non-Work Hours Both

Instruction Method: (AS) Asynchronous, (FF) Face to Face, (VS) Virtual Synchronous, (OE) On-site at Employer

RTI Provider Name: University of West Alabama

Contact Name: Dr. Jan G. Miller

Contact Phone Number: 205-652-3445

Contact Email: jmiller@uwa.edu

Contact Address: UWA, Station #8, Livingston, AL 35470

Terms: UWA offers 6 online terms/starts per year. Every semester has a Term 1 and a Term 2.

YEAR 1 – Junior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 1 (12 Hours)					
ED 300	Introduction to Teaching & Learning	Term 1	AS/CBE	3	45
PS 330 or PS 340	Comparative Government or International Relations	Term 1	AS	3	45
ED 303	P-12 Classroom Management	Term 2	AS/CBE	3	45
HY 451 or HY 452	History of Japan or History of China	Term 2	AS	3	45
SPRING SEMESTER – YEAR 1 (12 Hours)					
ED 333	Reading Methods Secondary	Term 1	AS	3	45
HY 300	Historical Methodologies & Practices	Term 1	AS	3	45
ED 383	Methods of Teaching Mathematics	Term 2	AS	3	45
HY 400	Seminar in Historical Studies	Term 2	AS	3	45
SUMMER SEMESTER – YEAR 1 (18 Hours)					
EC 201	Principles of Microeconomics	Term 1	AS	3	45
PS 110	American Government	Term 1	AS	3	45
SE 400	Introduction to Special Education	Term 1	AS	3	45
HY 420	History of Alabama	Term 2	AS	3	45
EC 202	Principles of Macroeconomics	Term 2	AS	3	45
	Military History Approved Elective	Term 2	AS	3	45
			TOTAL	42 Credit Hours	630 Seat Hours

YEAR 2 – Senior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 2 (12 Hours)					
ED 400	Measurement & Assessment	Term 1	AS	3	45
PS 310	State & Local Government	Term 1	AS	3	45
ED 405	Education & Technology	Term 2	AS	3	45
	Non-U.S. History Approved Elective	Term 2	AS	3	45
SPRING SEMESTER – YEAR 2 (18 Hours)					
ED 409	Internship (Apprenticeship)	Full Semester	VS/OE	12	180
GY 100	Introduction to Geography	Term 1	AS	3	45
	U.S. History Approved Elective	Term 2	AS	3	45
			TOTAL	30 Credit Hours	450 Seat Hours

University of West Alabama: English Language Arts

Hours Instruction Provided: During Work Hours During Non-Work Hours Both

Instruction Method: (AS) Asynchronous, (FF) Face to Face, (VS) Virtual Synchronous, (OE) On-site at Employer

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YEAR 1 – Junior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 1 (12 Hours)					
ED 300	Introduction to Teaching & Learning	Term 1	AS/CBE	3	45
EH 301	Advanced Composition	Term 1	AS	3	45
ED 303	P-12 Classroom Management	Term 2	AS/CBE	3	45
EH 302	Introduction to Research	Term 2	AS	3	45
SPRING SEMESTER – YEAR 1 (12 Hours)					
ED 333	Reading Methods Secondary	Term 1	AS	3	45
EH 422	Shakespeare	Term 1	AS	3	45
ED 383	Methods of Teaching Mathematics	Term 2	AS	3	45
EH 310 or EH 311	Popular Culture or Women's Literature	Term 2	AS	3	45
SUMMER SEMESTER – YEAR 1 (13 Hours)					
IMC 219 or IMC 259 or IMC 279	News Practicum or Publishing Practicum or Studio Practicum	Term 1	AS	1	15
EH 330 or EH 335	African-American Literature or Southern Literature	Term 1	AS	3	45
	Approved EH Elective	Term 1	AS	3	45
SE 400	Introduction to Special Education	Term 2	AS	3	45
	Approved EH Elective	Term 2	AS	3	45
			TOTAL	37 Credit Hours	555 Seat Hours

YEAR 2 – Senior Year

Course #	Course Title	Term	Delivery	Credit Hours	Seat Hours
FALL SEMESTER – YEAR 2 (12 Hours)					
ED 400	Measurement & Assessment	Term 1	AS	3	45
	Approved EH Elective	Term 1	AS	3	45
ED 405	Education & Technology	Term 2	AS	3	45
	Approved EH Elective	Term 2	AS	3	45
SPRING SEMESTER – YEAR 2 (18 Hours)					
ED 409	Internship (Apprenticeship)	FA 24	VS/OE	12	180
	Approved EH Elective	Term 1	AS	3	45
	Approved EH Elective	Term 2	AS	3	45
			TOTAL	30 Credit Hours	450 Seat Hours